

# MEDICAL INFORMATION 2025

Josh Webb - Principal



Dear Parents and Carers,

It is essential that we update our records on a regular basis. Please ensure the online **MEDICAL INFORMATION** form is completed and submitted. If any details regarding your child's health change throughout the year, please ensure that we are **NOTIFIED IMMEDIATELY**.

Remember, Contact Person No. 1 & No. 2 are emergency contacts only. These are people who we can contact **ONLY** if we are **UNABLE** to contact **YOU**. Please ensure these contacts are people who are able to assist with collecting your child from school if required and caring for them if needed. We suggest you inform and receive consent from these contact people before nominating them.

If your child requires medication to be administered whilst at school, **ALL** medication must have a **PHARMACIST LABEL detailing dosage and frequency**. This includes Ventolin and Paracetamol.

Siblings will only be permitted to take each others medications if stated on the Pharmacist's label. If the label is on the packaging, please ensure this is also sent to school.

It is essential that you send a letter or email addressed to the Principal providing details of the medications your child is required to take at school. Please provide permission for staff to administer the medication. If you have sent medication to school and have not included a letter, or sent an email to the Principal, you will be contacted and requested to provide such permission or we will be unable to administer the medication.

For any unplanned medications that are to be taken throughout the year eg: Antibiotics, eye drops. A Pharmacist's label on the medication and letter to the Principal applies.

Yours faithfully,

**Josh Webb**  
**Principal**